

XXXX Nuclear Laboratory

Drug Administration Error Policy

Definition:

A drug administration or medication error is any prescribing error by the physician, a dispensing error, an error of administration or omission by nursing or a technologist. This may involve the wrong pharmaceutical or radiopharmaceutical, the wrong amount, the wrong route, or the wrong patient.

Policy:

All medication errors must be documented, reviewed and forwarded to management and risk management.

When it has been determined that a medication error has occurred, the following protocol will be implemented:

1. Take whatever immediate action is necessary to protect the patient's safety and welfare in the event of a medication error.
2. Notify the imaging physician for evaluation of the patient.
3. Implement physicians' orders and monitor the patient closely watching for signs and symptoms of adverse effects.
4. Notify the referring physician, pharmacy and medical director promptly of the error.
5. For the misadministration of radioactive material, notify the Radiation Safety Officer immediately.
6. Complete an Incident Report Form
7. Give completed form to laboratory manager.
8. These reports will be reviewed by George Carlin management and risk management.
9. Document in the patient's chart:
 - a. Error (limit documentation to the facts; avoid opinions)
 - b. Sequence of events
 - c. Personnel involved
 - d. Work environment
 - e. Type of injury or adverse effect
 - f. Name of imaging physician and time notified.
 - g. Name of referring physician and time notified.
 - h. Physicians' subsequent orders
 - i. Patient's condition
 - j. Other pertinent details of the error
10. The incident will be reviewed and steps taken to prevent this from happening in future will be implements as appropriate.

Written: _____	Date: _____
Revised: _____	Date: _____
Reviewed: _____	Date: _____
_____	Date: _____